

BANQUET AND RECOGNITION

THE AMERICAN INSTITUTE OF CHEMICAL ENGINEERS STUDENT CHAPTER AT UCLA

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Prepared by:

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www.aicheucla.com

MISSION STATEMENT

Every year, the American Institute of Chemical Engineers (AIChE) at UCLA presents awards to faculty, staff, and students for their achievements and their contributions to the chemical engineering community. This year, we would like to recognize AIChE officers and graduating seniors at a semi-formal banquet at the end of the school year.

INTRODUCTION

The purpose of the year-end banquet is to celebrate the accomplishments of our student chapter and to thank all those who contributed to a successful year.

The AIChE officers, plan to invite professors, sponsors, and industry representatives to join us. We would like to present award plaques to graduating senior officers who have helped AIChE throughout their years at UCLA. In addition, chemical engineering students vote for their favorite professor and teaching assistant. Recognition plaques are also awarded to other faculty, staff, and company sponsors who continue to contribute towards the success of our student chapter.

In 2009, we presented the awards at our annual AIChE BBQ, but we believe that a semi-formal banquet would be more appropriate for an awards ceremony. After a year of balancing schoolwork, research, AIChE officer responsibilities, and other activities, it would be pleasant to conclude the year with a meaningful celebration.

COST ESTIMATES

Year-End Banquet

The banquet will take place in spring quarter at an off-campus venue. We will survey the officer board to determine the location; it will most likely be within walking distance or in Santa Monica. Possible venues include the following restaurants: JiRaffe, Acapulco, Yamato, and Chili's.

Estimated attendance: 40 people

Venue Information #1		
JiRaffe NAME OF VENUE	310.917.6671 PHONE NUMBER	310.917.6677 FAX NUMBER
502 Santa Monica Blvd. STREET ADDRESS		
Santa Monica CITY	CA STATE	90401 ZIP CODE

Venue Information #2		
Acapulco Mexican Restaurant NAME OF VENUE	310.208.3884 PHONE NUMBER	
1109 Glendon Ave. STREET ADDRESS		
Los Angeles CITY	CA STATE	90024 ZIP CODE

Venue Information #3		
Yamato Restaurant NAME OF VENUE	310.208.0100 PHONE NUMBER	
1099 Westwood Blvd. STREET ADDRESS		
Los Angeles CITY	CA STATE	90024 ZIP CODE

Venue Information #4		
Chili's Restaurant NAME OF VENUE	310.481.2228 PHONE NUMBER	
1056 Westwood Blvd. STREET ADDRESS		
Los Angeles CITY	CA STATE	90024 ZIP CODE

Year-End Banquet Cost Estimate			
Description	Unit Cost	Units	Total Costs
Appetizer	\$12.00	8	\$96.00
Entrée	\$20.00	40	\$800.00
Non-Alcoholic Drink	\$3.00	40	\$120.00
Dessert	\$7.00	40	\$280.00
Gratuity	18%		\$233.28
State Tax	9.25%		\$119.88
TOTAL REQUESTED FOR YEAR-END BANQUET			\$1649.16

Awards

Each year we award plaques to recognize an outstanding professor and a teaching assistant as well as supportive faculty and staff in the Chemical and Biomolecular Engineering Department. These awards include Professor of the Year and Teaching Assistant of the Year, which are voted on by Chemical Engineering students.

In addition, we would like to recognize the hardworking senior officers of AIChE. Most senior officers have contributed to our student chapter for multiple years. In 2009, we framed a picture collage for the graduating seniors. At this year's banquet, we would like to thank our senior officers for their contributions, congratulate them for successfully completing their degrees, and give them a gift to remind them of their time with the UCLA student chapter of AIChE.

At this banquet, we will also present awards to company sponsors who financially support our organization throughout the year.

Number of Awards: 11

Awards Cost Estimate				
Description	Purchase Location	Unit Cost	Units	Total Costs
Faculty Award Plaques	Awards2you.com	\$12.95	11	\$142.45
Award Plaque Shipping	Awards2you.com			\$24.90
Senior Officer Plaque Printing	CVS	\$3.99	11	\$43.89
Senior Officer Photo Frame	OfficeMax	\$12.99	11	\$142.89
TOTAL REQUESTED FOR AWARDS				\$354.13

CONTACT INFORMATION

Please feel free to contact our officers with any questions, comments, or suggestions. Thank you for your interest in contributing to our student chapter!

AIChE Officer Information	
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